Fiscal Management and Annual Budget Planning Process, 012

Revision Date: June 17, 2019

CDDO Policy 012

Policy:

The Cowley County CDDO Department will comply with fiscal management procedures outlined in K.A.R. 30-64-33.

Procedures:

1. The Cowley County CDDO Department shall expend all funds received pursuant to the annual contract with the State of Kansas consistent with the terms of the contract, and in accordance with applicable regulations. Cowley County CDDO Department shall not use funds received through its contract with the Secretary to supplant funds previously received from local tax levies made pursuant to K.S.A. 19-4004 and amendments thereto.

2. Cowley County CDDO Department shall not transfer funds received through its contract with the State of Kansas to any other entity, except as authorized by that contract, or as otherwise expressly authorized in advance, in writing, by KDADS.

3. All funds received by Cowley County CDDO Department shall be subject to audit and review by KDADS/CSP.

4. State aid funds are allocated based upon approved categories in the KDADS Service Taxonomy. Specific details regarding how funds are allocated can be found in the CDDO Internal Processes manual.